



# Adelante

April 2004



## IAAP Headquarters

<http://www.iaap-hq.org>

## Visit us on the Web! Albuquerque Chapter Website:

<http://www.flash.net/iaapabq>

## ALBUQUERQUE CHAPTER

821 Georgia SE  
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## 2003-2004 BOARD OF DIRECTORS

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*Vacant*

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## President's Message:

The Administrative Professionals' Day Seminar was a great success! We had 187 admins attend this year. Carolyn Gross, our keynote speaker, gave us some tips on "Staying Calm in the Midst of Chaos". She told us that we need to focus on ourselves to see how we are doing in all areas - career, family and friends, health & recreation and financial. She also gave us a new twist on understanding the four core personalities - she grouped them by color - red, blue, white and yellow. She also told us that "realists become cynical and optimists become successful." After a delicious lunch buffet, we were treated to an extremely informative two hours regarding "Women Against Crime" with Trish Ahrensfield from the Albuquerque Police Department. She made a very important topic humorous and entertaining, while making sure we realized the importance of personal and workplace safety. She touched on identity theft, workplace safety, personal safety and auto safety. If you didn't get enough from this session, she holds an 8-week class for women - if you would like to register - call 256-2756 - Nancy Stewart will sign you up for the "Women Against Crime" class.

We finished the day with a fashion show with clothes from Target, some great ideas for a quick dinner - "It's a Wrap" - from Toni Molina and we gave out great door prizes. All in all, from the evaluations we received great marks for the whole day - except for the fact that I didn't choose chocolate for dessert! (I will let next year's chairperson know that one!)

The very next day, I had an IAAP booth at the Outcomes "Support Staff Salute" luncheon. It was a fundraiser for Outcomes and there were many bosses that brought their assistants to enjoy lunch and the keynote speaker, Deb Erickson. I handed out over 100 packets of information and calendars that we had left over from last year's convention to promote our Chapter to other businesses here in Albuquerque. Hopefully, we will pick up some new members from the attendees.

Last week was definitely a busy one!  
Diane McNabb, President

**UPCOMING EVENTS**

May 11, 2004  
 Chapter Annual Meeting  
 Voting on Slate of  
 2004-2005 Officers

June 6-9, 2004  
 Certification Seminar  
 Tucson, AZ

**CPS and CAP holders, and approved certification candidates:** Mark your calendars now and make hotel reservations to attend the 2004 Certification Seminar.

June 10-12, 2004  
 AZ-NV-NM Division  
 Annual Meeting  
 Las Vegas, NV

June 15, 2004  
 End of the Year Banquet  
 Installation of Officers  
 6 - 9pm  
 Yours Truly Bed &  
 Breakfast  
 Corrales

August 1-4, 2004  
 International Convention  
 and Education Forum  
 Washington, DC

**Birthdays and Anniversaries**

**April Birthdays -**

Eileen Simon CPS 4/3  
 Karen Keyworth CPS 4/17  
 Cindy Olson 4/21  
 Sandra Smith 4/23

**May Birthdays -**

Christina Stanley 5/7  
 Lisa Neely 5/12  
 Della Vieth 5/16  
 Fran Batt, CPS 5/20  
 Christina Rayl, CPS 5/24  
 Mae Gardner, CPS 5/25  
 Kelly Gomez, CPS 5/25  
 Damaris Hill 5/25  
 Deborah Salvato 5/28  
 Connie Myers 5/30

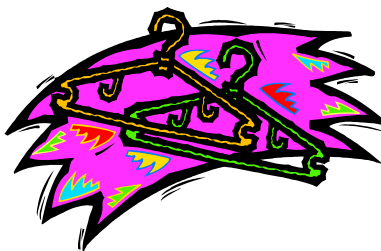
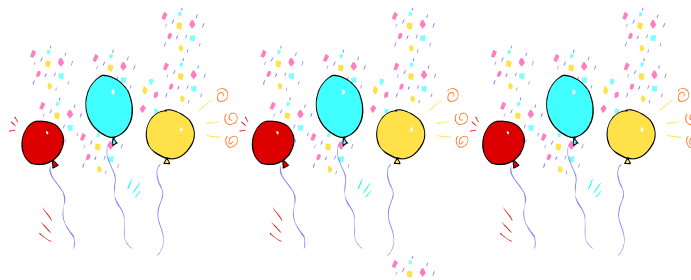


**April Anniversaries -**

Carmela Maes 1988  
 Renee Zittel CPS 1999  
 Sandra Smith 2000  
 Linda Reckaway CAP 2001

**May Anniversaries -**

Christina Rayl CPS 1990  
 Paula Schoeneman, CPS 1996  
 Jorge Jones, CPS 1998  
 Cindy Chavez 2000  
 Karen Keyworth, CPS 2000  
 Marlene Smith 2000  
 Guadalupe Barraza-Medina 2002



Remember to bring in your old clothes (clean and on a hanger) to donate to My Girlfriend's Closet.

## 2004-2005 Officer Nomination Credentials

### FOR VICE PRESIDENT:



Connie Myers has worked for Sandia National Laboratories for 14 years. She currently is the PASA Course Manager and Program Administrator for the Weapon Knowledge Management department. Connie coordinates the DOE Nuclear Explosive Safety training - the only training at SNL mandated by law - by assisting in the creation, delivery and dissemination of the training courses. Connie is currently pursuing a Bachelor's degree at the College of Santa Fe. She has been a member of IAAP since September 2002 and attended the International Convention & Education Forum in July 2003 serving on the Host Committee.

### FOR TREASURER:



Jessica Keller has worked for Sandia National Laboratories for a year and three months. She is currently the Office Administrative Assistant for the Integrated Safety & Facilities and Advanced Packaging department. Jessica completes weekly electronic timecards for department personnel. She serve as a department resource for Sandia policies, procedures, and forms. Assures that all forms are filled correctly. She is knowledgeable about foreign travel and foreign visitor requirements. She make travel reservations for managers and staff. Keeps department calendar(s) current. Sets up meetings (handle logistics, arrange for meeting rooms, order refreshments, as necessary). Documents the weekly construction meetings and ensuring that action items from these meetings are completed on a timely basis. Process Purchase Orders, P-Card Purchases and special equipment purchases in support of the Microelectronics Development Laboratory (MDL) and Compound Semiconductor Research Laboratory (CSRL). Jessica also orders, tracks and ensures timely delivery of approximately \$75K - \$100K of heavy lab equipment and supplies per month. In addition, she supports two managers, two team supervisors, two team leads and large department staff(s) as required. She also provides support to our Director's assistant when needed. Jessica joined IAAP in February 2002 and has an Associate of Applied Science degree in Office Administration from TVI. She served as Vice President of the TVI Student Chapter in 2002. Jessica regularly attends monthly Chapter meetings and attended the International Conferences in 2002 and 2003. In her previous position she was a bookkeeper.

Things to ponder:



1. Is it good if a vacuum really sucks?
2. Why is the third hand on the watch called the second hand?
3. If a word is misspelled in the dictionary, how would we ever know?
4. If Webster wrote the first dictionary, where did he find the words?
5. Why do we say something is out of whack? What is a whack?
6. Why do "slow down" and "slow up" mean the same thing?
7. Why do "fat chance" and "slim chance" mean the same thing?
8. Why do 'tug' boats push their barges?
9. Why do we sing "Take me out to the ball game" when we are already there?
10. Why are they called "stands" when they are made for sitting?
11. Why is it called "after dark" when it really is "after light"?
12. Doesn't 'expecting the unexpected' make the unexpected expected?
13. Why are a 'wise man' and a 'wise guy' opposites?
14. Why do 'overlook' and 'oversee' mean opposite things?
15. Why is phonics not spelled the way it sounds?
16. If work is so terrific, why do they have to pay you to do it?
17. If all the world is a stage, where is the audience sitting?
18. If love is blind, why is lingerie so popular?
19. If you are cross-eyed and have dyslexia, can you read all right?
20. Why is bra singular and panties plural?
21. Why do you press harder on the buttons of a remote control when you know the batteries are dead?
22. Why do we put suits in garment bags and garments in a suitcase?
23. How come abbreviated is such a long word?
24. Why do we wash bath towels? Aren't we clean when we use them?
25. Why doesn't glue stick to the inside of the bottle?



Thanks for Renewing your  
Membership with our Chapter:

Cindy Chavez  
Jorge Jones  
Tina Rayl

We appreciate you!

***International Convention and Education Forum***

***August 1-4, 2004***

***Marriott Wardman Park Hotel***

***Washington DC***

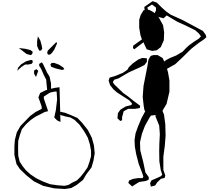
***Limited Seating: Due to hotel space restraints, registrations will be limited to the first 2,500 received.***

## This should rattle your brain a little....

If you ever feel stupid, then just read on. If you've learned to speak fluent English, you must be a genius! This little treatise on the lovely language we share is only for the brave. Peruse at your leisure, English lovers.

Reasons why the English language is so hard to learn:

- 1) The bandage was wound around the wound.
- 2) The farm was used to produce produce.
- 3) The dump was so full that it had to refuse more refuse.
- 4) We must polish the Polish furniture.
- 5) He could lead if he would get the lead out.
- 6) The soldier decided to desert his dessert in the desert.
- 7) Since there is no time like the present, he thought it was time to present the present.
- 8) A bass was painted on the head of the bass drum.
- 9) When shot at, the dove dove into the bushes.
- 10) I did not object to the object.
- 11) The insurance was invalid for the invalid.
- 12) There was a row among the oarsmen about how to row.
- 13) They were too close to the door to close it.
- 14) The buck does funny things when the does are present.
- 15) A seamstress and a sewer fell down into a sewer line.
- 16) To help with planting, the farmer taught his sow to sow.
- 17) The wind was too strong to wind the sail.
- 18) After a number of injections my jaw got number.
- 19) Upon seeing the tear in the painting I shed a tear.
- 20) I had to subject the subject to a series of tests.
- 21) How can I intimate this to my most intimate friend?



There is no egg in eggplant nor ham in hamburger; neither apple nor pine in pineapple. English muffins weren't invented in England or French fries in France (Surprise!). Sweetmeats are candies while sweetbreads, which aren't sweet, are meat.

Quicksand works slowly, boxing rings are square and a guinea pig is neither from Guinea nor is it a pig. And why is it that writers write but fingers don't fing, grocers don't groce and hammers don't ham?

If the plural of tooth is teeth, why isn't the plural of booth beeth? One goose, 2 geese. So one moose, 2 meese? Doesn't it seem crazy that you can make amends but not one amend. If you have a bunch of odds and ends and get rid of all but one of them, what do you call it? Is it an odd, or an end?

If teachers taught, why didn't preachers praught? If a vegetarian eats vegetables, what does a humanitarian eat? In what language do people recite at a play and play at a recital? Ship by truck and send cargo by ship? Have noses that run and feet that smell?

How can a slim chance and a fat chance be the same, while a wise man and a wise guy are opposites? You have to marvel at the unique lunacy of a language in which your house can burn up as it burns down, in which you fill in a form by filling it out, and in which, an alarm goes off by going on.

English was invented by people, not computers, and it reflects the creativity of the human race, which, of course, is not a race at all. That is why, when the stars are out, they are visible, but when the lights are out, they are invisible.

P.S. - Why doesn't "Buick" rhyme with "quick"?



Mark your Calendar!  
**June 15, 2004 - 6-9pm**  
End of the 2003 - 2004 Year Celebration  
And  
Installation of 2004-2005 Board Members

**Yours Truly Bed & Breakfast**  
Join us on the patio overlooking the City  
More information in the next Adelante



**International Association of  
Administrative Professionals™**

Albuquerque IAAP Chapter

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821 Georgia SE  
Albuquerque, NM 87108

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