



Adelante

December/January



President's Message:

I would like to start this message out by wishing you all a very Happy Holiday Season and the very best for the coming New Year!

We had a great turn out for the holiday party – Ruth Lucero and Cheryl Stephens did a wonderful job as did Lois Howard and Mary Lou Vogt. The Vista Grande dining room was grandly decorated and the soups were very appropriate to take away the chill on a day that had begun with a dusting of snow! Canned foods were collected and picked up by Joy Junction. Jeremy Reynolds, the Director of Joy Junction, and his assistant joined us for dinner and told us more about the work they do with homeless families. Barrett House, a shelter for women and children, also sent their director to give us more information on what it takes to keep a shelter going, what kind of work they do, and what kind of donations they will take. By the way, if you are looking to donate your furniture to a worthy cause, Barrett House will send someone to pick it up! We concluded the evening with a tour of Vista Grande. Mary Lou Vogt graciously opened up her apartment to the group so we could get a good look at the inside of the apartments -- we were all very impressed!! Vista Grande Retirement Center truly is a jewel in the IAAP treasury! If you were not able to attend the party, I encourage you all to stop by for a visit and see for yourself!

(I would like to thank the Student Chapter members for attending the Holiday Party – it was great to have you there and the members were so pleased to see you all taking an active role in your association!)

I look forward to seeing you all again in February! I don't have a formal program planned as we have lots of business to catch up on since September! However, Lois Howard will begin a mini-series to educate us all on Parliamentary Procedure and we should have lots of new members to welcome – so mark your calendar and plan to attend!

Reminder: All email and snail mail addresses are maintained by Headquarters for the roster. If you make a change to either, please remember to notify them as well as our chapter membership chair, Donna Gonzales @ djgonzales@sandia.gov!



Next Chapter Meeting:

February 7, 2006

No educational program planned – we'll be catching up on business and welcoming new members to the chapter.

Meeting location:
National American
University
4775 Indian School Road,
N.E.

5:30 p.m.
(light meal provided)

Inside This Issue

Pres Message	1-2
Chapter Board	3
Convention News.....	3
News from SWD Director.....	4
New Year's Traditions.....	5

President's Message continued:

A message from the Southwest District Director Patti Speer:

I am pleased to forward to you the order form for the official **IAAP 2006 APW (Administrative Professionals Week) Pin**. I think you'll agree that the pin is very attractive and captures this year's "Creating Excellence" theme in a very creative way!



The APW Pin is an official fundraiser which has been approved by the International Board of Directors to benefit the 2006 Convention Host Committee. As you know, due to Hurricane Katrina, Reno will host the 2006 Convention instead of the 2008 Convention – and therefore the Host Committee's plans and efforts were "fast forwarded" by two years! They are working hard to fulfill their duties and responsibilities on a very tight timeline. Please make it a colorful year "Creating Excellence".

Patti S. Speer
International Director - Southwest District
International Association of Administrative Professionals

(You may order individually – but if anyone from the chapter would like to spearhead an effort to take orders as a chapter, please let me know at ksmithc@sandia.gov)

A message from the Division President Norene Miel:

The Division Board is excited to invite all members and guests in the Arizona-Nevada-New Mexico Division to the 2006 Division Educational Seminar.

This year the Board is pleased to announce that our morning seminar leader is International President Kay E. Enlow CPS/CAP. Kay has graciously accepted our invitation to come to Phoenix and help us learn how to "Unleash the Leader" in each of us. We also have a wonderful afternoon speaker, Marsi Salami, who will lead us in "Making Memories." This is not a scrapbooking session!! Marsi will help us develop new techniques to improve our memories.

This full day, with lunch and afternoon break, is being provided at a cost of \$50.00. I know that you will want to mark your calendars today and plan on being in Phoenix, Friday, January 27!

(If you are interested in attending contact Kelly Smith Collins at ksmithc@sandia.gov)

Happy New Year – see you on February 7!

Kelly Smith Collins
President



**2005-2006
BOARD OF DIRECTORS**

President

Kelly Smith Collins

Office (505) 284-9844

Fax (505) 844-1766

E-mail: ksmithc@sandia.gov

President Elect

Denise King

Office (505) 844-4565

E-Mail: daking@sandia.gov

Vice President

Ruth Lucero

Office (505) 845-8633

E-Mail: rlucero@sandia.gov

Recording Secretary

Jessica Keller

Office (505) 284-4679

E-Mail: jakell@sandia.gov

Corresponding Secretary

Elizabeth Roof

Office (505) 844-7893

E-Mail: emroof@sandia.gov

Treasurer

Damaris Hill

Office (505) 844-7747

E-mail: dhill@sandia.gov

Membership Chair

Donna Gonzales

Office (505) 284-8595

E-mail: casteph@sandia.gov

ABQ Chapter Website

<http://home.flash.net/~iaapabq/>

ABQ Chapter Meeting Location

4775 Indian School Rd. NE
Conference Room 2
National American University
Albuquerque, NM

IAAP Headquarters Website

<http://www.iaap-hq.org>

**IAAP International Convention
and Education Forum
Reno, Nevada!
August 7-10, 2006**

We need Volunteers!!

Are you attending the Convention in
Reno? Want to save 50% on your
registration fee and meet wonderful
Division members?

As host chapter, Valley in the Sierras
Chapter would like to offer members of
the Arizona-Nevada-New Mexico
Division the opportunity to volunteer to
help during the Convention.

Members who attend and volunteer for
just 10 hours of service will receive a
50% refund on their registration.

We can use help on the following
Committees: Hospitality (Team Leader
position filled), Evening of Welcome
Committee, Pages Committee,
Registration Committee, Seminar
Monitors Committee, Banquet
Committee, Convention Services
Committee, Video Monitors
Committee, Elections Committee, and
Tellers Committee.

More details about each Committee
will be forthcoming to those who are
interested in adding their name to the
Volunteer list.

Hope to hear from you soon,

Mary Jo Newton CPS
Volunteer Committee Chairperson
Chapter Vice President
Valley in the Sierras
Phone: (775) 353-2255

****And 10 hours is not very much time
but will greatly help the Host
Committee put on a great convention.
Please consider volunteering – it's
actually fun!! Just ask anyone who
helped at the 2003 Convention! (kg)**

UNM Continuing Education

has opened the registration
for the CPS/CAP Exam review
courses. The spring session
begins 4/25/06. Here is the
link for more information:

[http://204.73.44.76/index.cfm?
fuseaction=1018&CFID=1958
0206&CFTOKEN=83f41b26e2
d2b8b4-4A21B199-D56F-
E02A-E8D0DED4E9C06BD6](http://204.73.44.76/index.cfm?fuseaction=1018&CFID=19580206&CFTOKEN=83f41b26e2d2b8b4-4A21B199-D56F-E02A-E8D0DED4E9C06BD6).

Or you can call #277-0077,
Monday-Friday, 7:30 to 5:30.

Rework the Future:

Reinvent...Retool...Reimagine.

Attend the 2 ½ day Spring
Professional Education Conference
at the Flamingo Las Vegas Hotel,
Las Vegas, Nevada, February 26-
March 1, 2006. Information and
registration details is available in
the "Events & Conferences"
section of the IAAP Web site.

[http://www.iaap-
hq.org/PEC_06/2006_PEC_MAIN_PAGE.htm](http://www.iaap-hq.org/PEC_06/2006_PEC_MAIN_PAGE.htm)

The 2006 Certification Seminar will
be held at the Marriott Rancho Las
Palmas Resort, Rancho Mirage,
California, October 15-18, 2006.
Information and registration details
will be available in the "Events &
Conferences" section of the IAAP
Web site when available.

**IAAP Annual Convention &
Education Forum Future
Dates/Sites**

2007: Tampa, Florida
July 29-August 1

2008: New Orleans, Louisiana
July 27-30

2009: Minneapolis, Minnesota
July 26-29

2010: Boston, Massachusetts
July 18-21

2011: Montreal, Quebec
July 24-27



Association Leadership Opportunities

Nominations for International Office and Retirement Trust Foundation for 2006-2007 are now being accepted. Email deadline for submission is **January 15, 2006, 5:00 p.m. EST**. Postmark deadline is **January 15, 2006**. **NOTE:** Beginning in 2006, elections for the Northwest, Southwest and Northeast District Directors will be conducted at Conventions held during even numbered years for a term of two years. Beginning in 2007, elections for the Canada, Great Lakes, and southeast Districts shall be conducted at Conventions held during odd numbered years for a term of two years. In 2006, directors for Canada, Great Lakes and Southeast Districts will be elected for a one-year term. *If you have any questions, please contact the SWD representative on the Nominations Committee: Carol Williams CPS/CAP Email: carol.r.williams@aero.org*

Committee Appointments for Standing International Committees for 2006-2007

Any member interested in serving on an International Committee for the Bylaws & Standing Rules Committee, Committee on Nominations, and Retirement Trust Foundation Committee must have the appropriate documents submitted by: email deadline **January 15, 2006, 5:00 p.m. EST**; postmark deadline is **January 15, 2006**.

Amendments and Resolutions to International Bylaws & Standing Rules

Proposed amendments and/or resolutions should be signed by an officer (preferably the President) of a Chapter or Division and a copy sent to the Chairman and each member of the International Bylaws and Standing Rules Committee, to the Board Contact for the committee, and the Staff Liaison. Deadline for submission is **February 1, 2006**. *If you have any questions, please contact the SWD representative on the International Bylaws & Standing Rules Committee: Colleen Neill CPS/CAP Email: cneil@greatsouthernbank.com*

2006 Avery Great Results Chapter and Division Achievement Awards Program

Information on the 2006 Avery Great Results Achievement Awards Program was mailed to Chapter and Division Presidents this past week. As I mentioned in the SWD Update #2, Avery has added a \$1,000 Division Prestige Award to the program. Note that one of the criteria on the Division Prestige Award is number of chapters within your division (and percentage of your division) that applied for the chapter award. The application and four copies must be postmarked on or before **February 1, 2006**, and mailed to IAAP Headquarters. The applications are also available on IAAP's Web site at www.iaap-hq.org in Members' Place and can be emailed to IAAP, attention rparrish@iaap-hq.org by the required date. **Let's show the Southwest's strength by having the highest percentage of applications in 2006!!**

On-Line Learning Opportunities

IAAP is partnering with Microsoft to offer a series of five webinars. The first will be held on **December 14, 2005 at 12 noon EST**. Topic: "*Learn 10 Secrets About Excel 2003 Through Work Essentials*." Presenters for this webinar are **Gini Courter and Annette Marquis** of TRIAD Consulting. Future webinars are scheduled for: February 22, 2006; April 12, 2006; May 10, 2006; and June 14, 2006 with topics to be announced at a later date. Registration information and link are found on IAAP's Web site in Members' Place.

Division Annual Meeting Details

Rick Stroud has created an area on the IAAP Web site listing all of the division annual meetings (dates, location, host unit, theme, etc.).

Southwest District Update #2

The SWD Update #2 along with all District Updates are now available on the IAAP Web site in Members' Place. Should any of your members experience difficulty in opening the file from the email, you might suggest they visit the Web site to download the Update.

Make it a **colorful** year "*Creating Excellence*"

Patti S. Speer
International Director - Southwest District
International Association of Administrative Professionals
phone: 702.251.5278
fax: 702.253.1682
email: pspeer@nevadatitle.com



The tradition of making New Year's resolutions dates back to the early Babylonians. Popular modern resolutions might include the promise to lose weight or quit smoking. The early Babylonian's most popular resolution was to return borrowed farm equipment.

The Tournament of Roses Parade dates back to 1886. In that year, members of the Valley Hunt Club decorated their carriages with flowers. It celebrated the ripening of the orange crop in California.

Although the Rose Bowl football game was first played as a part of the Tournament of Roses in 1902, it was replaced by Roman chariot races the following year. In 1916, the football game returned as the sports centerpiece of the festival.

The tradition of using a baby to signify the new year was begun in Greece around 600 BC. It was their tradition at that time to celebrate their god of wine, Dionysus, by parading a baby in a basket, representing the annual rebirth of that god as the spirit of fertility. Early Egyptians also used a baby as a symbol of rebirth. The use of an image of a baby with a New Years banner as a symbolic representation of the new year was brought to early America by the Germans. They had used the effigy since the fourteenth century.

Traditionally, it was thought that one could affect the luck they would have throughout the coming year by what they did or ate on the first day of the year. For that reason, it has become common for folks to celebrate the first few minutes of a brand new year in the company of family and friends. Parties often last into the middle of the night after the ringing in of a new year. It was once believed that the first visitor on New Year's Day would bring either good luck or bad luck the rest of the year. It was particularly lucky if that visitor happened to be a tall dark-haired man.

Many parts of the U.S. celebrate the new year by consuming black-eyed peas. These legumes are typically accompanied by either hog jowls or ham. Black-eyed peas and other legumes have been considered good luck in many cultures. The hog, and thus its meat, is considered lucky because it symbolizes prosperity. Cabbage is another "good luck" vegetable that is consumed on New Year's Day by many. Cabbage leaves are also considered a sign of prosperity, being representative of paper currency. In some regions, rice is a lucky food that is eaten on New Year's Day.

**No New Year's resolutions for ME.
I'm PERFECT!**

Please Support IAAP Corporate Sponsors and Advertisers

Members: Please support IAAP sponsors and advertisers by purchasing their products/services whenever possible and clicking on their banners on the IAAP Web site. Remember that our valued sponsors help to keep your membership dues and event registration fees as low as possible by financially supporting IAAP through advertising and program sponsorship. Sponsors also assist in our efforts to accomplish IAAP's important mission and objectives.

Our corporate sponsors and advertisers greatly value the feedback they receive from IAAP members. If you have a "customer satisfaction" testimonial on how an IAAP sponsor and/or *OfficePro* advertiser's product/service met your needs or if you have any comments or suggestions for a particular IAAP sponsor/advertiser, please send your feedback to the Communications Manager at Headquarters, e-mail: service@iaap-hq.org

Thank you for being a member of IAAP!

Albuquerque IAAP Chapter
Kelly Gomez
News Editor
PO Box 9404
Albuquerque, NM 87119

